

Association of Departments of Family Medicine's ANNUAL BUSINESS Meeting
Wednesday, February 23, 2022
Virtually via Zoom

MINUTES

The ADFM Business Meeting was called to order at 4:01pm Eastern by ADFM President, Chelley Alexander, MD. A quorum was achieved with 56 participants. Dr. Alexander reminded the membership that the meeting materials were available on the meeting website and asked for a motion to approve the February 20, 2021 Annual ADFM Business meeting minutes; motion was made, seconded and the minutes were approved by unanimous vote.

Nominations Committee Report and Election of Officers and Member-at-Large

Dr. Alexander invited Allen Perkins, MD, MPH, Board Chair and Nominations Committee Chair, to provide the report from the Nominations Committee. Dr. Perkins thanked those who agreed to step into leadership opportunities during yet another extra challenging year and then presented the uncontested slate of candidates for Offices of President-elect and Treasurer.

President-elect (2022-2023): *F. David Schneider, MD, MSPH*

Treasurer (2022-2024): *Harry S. Strothers, III, MD, MMM*

Election of Officers

Dr. Alexander thanked Dr. Perkins and accepted the slate of candidates. She then opened the floor for nominations for offices of President-elect and Treasurer. Seeing and hearing no nominations from the floor, Dr. Alexander closed nominations and asked for a motion to approve the slate of candidates for President-elect and Treasurer. A motion to approve the slate was made, seconded and approved unanimously.

Dr. Perkins then presented the two candidates running in the contested election to serve in two open positions for the 2022-2024 Member-at-Large term: Mack T. Ruffin IV, MD, MPH, and Dean Seehusen, MD, MPH. He then invited each candidate to give a 2-minute speech.

Election of Member-at-Large

Following the speeches, Dr. Alexander thanked Dr. Perkins and the candidates running for the two Member-at-Large positions. She noted that our bylaws specify that if there are two candidates for a member-at-large position we do not need to call for nominations from the floor and that since we have two candidates and two open positions, we can use affirmation voting instead of a formal vote. A motion to approve both candidates as Member-at-Large members of the Board of Directors for the 2022-2024 term was made, seconded and approved unanimously.

Dr. Alexander congratulated the newly elected Members-at-Large, as well as the newly elected President-Elect and Treasurer.

Approval of Amended Bylaws

Dr. Alexander reviewed the recommendations from both the Membership Committee and the ADFM Board of Directors to change some language in our bylaws, specifically, amendments to make our bylaws language in alignment with our Articles of Incorporation around who can be a member; the goal of these changes is to make the language more inclusive. We have a Membership Committee who

review membership requests so these changes will give them more flexibility to use their collective judgement on who can and should be a member based on these parameters.

These were communicated to the membership last month along with the nominations slate and were posted with the Business Meeting materials in a track-changed format for member review. Dr. Alexander asked for a motion to approve the amended bylaws, the motion was seconded, and the bylaws amendments were approved unanimously with no discussion.

Highlights from 2021 – Executive Director Report

Dr. Alexander asked Amanda Weidner, MPH, ADFM Executive Director to give some highlights of the 2021 year for ADFM. Ms. Weidner briefly shared an update on her 5 priority areas for ADFM in 2021: 1. moving forward on anti-racism; 2. staying on-track with our budget and growth; 3. reorganizing our staff; 4. preparing for expansion of the LEADS program; and 5. continuing to build our relationships. Ms. Weidner directed the membership to her written report in their meeting materials for more details.

Dr. Alexander asked Irfan Asif, MD, to give a brief update on the CAFM Educational Research Alliance (CERA) but he had temporarily stepped away and was not available to comment. Ms. Weidner shared a brief update on his behalf, pointing out the written update, reminding ADFM members that it is a great resource for their faculty, and noting that a full CERA update would be available later in the spring.

Brief Written Reports

Ms. Weidner also called attention to the other written reports provided for the Business meeting from our Administrators' Steering Committee, our Liaison to the Center for the History of Family Medicine, our representative to the AAMC Council for Faculty and Academic Societies (CFAS), the Communication Chair and Membership Committee Chair, the Building Research Capacity Initiative, and a Legislative Update from Hope Wittenberg, the CAFM Government Relations Director.

Treasurer's Report

Folashade Omole, MD, FAAFP, reported that we are leaving 2021 in sound financial health and reminded everyone to pay their dues if they haven't already done so. She thanked everyone who attended our virtual conference to make it a success and noted that she is pleased to turn things over in good shape to the new Treasurer.

Recognition of Outgoing Board Members

Dr. Alexander recognized the outgoing Board members noted below, thanking Dr. Perkins in particular for his 7 consecutive years of service on the Board of Directors including 2 years as President (once as President + President-Elect and one as President + Board Chair), all during a pandemic and a personal health journey! At our in-person meetings, outgoing Board members receive plaques to commemorate their service to the Board; this year those plaques were shipped to their homes.

- Allen Perkins, MD, MPH, Board Chair (in role 2020-2022; on Board 2015-2022)
- Folashade Omole, Treasurer (2020-2022)
- Elisabeth Wilson, Member at Large (2020-2022)
- (Peter Carek, Member at Large (2020-2021 when he moved from Chair position)
- Annamalai Ramanathan, DEI Committee chair (2020-2022)
- Megan McGhean, Administrators' Steering Committee Chair (2020-2022)

Dr. Alexander adjourned the meeting at 4:29pm Eastern.